

**MNPS Board Meeting  
Lewis and Clark Library, Helena, MT  
October 27, 2012**

Attendees: Dave Hanna, Kathy Lloyd, Peter Lesica, Patrick Plantenberg, Jennifer Hintz (on-phone), Bob Person, Kathy Settevendemie, Cathie Jean, Joanne Jennings, Anne Garde, and Karen Shelly

**President's Report – Dave Hanna**

Dave welcomed everyone. The Spring 2013 Board meeting is scheduled for Saturday, March 2, 2013 from 10-4 in Helena at the Lewis and Clark Library. We discussed the need to teleconference again because some members could not attend because of inclement weather and icy roads. Dave will check with The Nature Conservancy's call in program and costs. Patrick will check to see if Westech in Helena would sponsor the calls at no charge. Bob will check on the Skype option and costs. Patrick could use MT DEQ's conference phone if the Library had a phone jack in the meeting room. Kathy L. and Patrick checked at lunch and they do not have a jack. Patrick requested a jack be installed before the next meeting. Patrick, Kathy L., Bob, and Dave will test options before the next meeting.

**Vice President's Report – Karen Shelly**

Karen has been receiving some requests for the new flora. She receives about 15-20 requests for information like where to go to observe a certain wildflower, etc. mostly in the spring. She will track the requests and categorize them for the Board.

**Secretary's Report – Patrick Plantenberg**

Patrick asked for updates to the address list. He will get Dave Shea's contact information and send out the updated list. Peter suggested one edit to the Spring or Summer Board minutes about the loan payoff timeframe for the new flora. Kathy L. stated that Jenny Tollefson would be gone for 6 months in 2013- not 2012. Patrick will make the changes and send out corrected copies of the minutes.

No By-laws or policy changes were identified. Later in the meeting, Cathie J. discussed her draft membership data security options and she will submit corrected copies for inclusion in the Policy and Procedures Manual. Dave will check the Record Retention Policy to see if it addresses how long membership data should be kept.

**Treasurer's Report – Dave for Jenny Tollefson**

Jenny e-mailed out the MNPS 2012 Annual Balance Statement and Budget Balance, and the proposed MNPS 2013 Budget Summary. Kathy L. said the Kelsey Chapter will cover the 2013 Annual Meeting expenses out of the chapter budget. The flora bills and income need to be sent to Jenny as well as the

annual meeting income and expense data. The Audubon donation for lobbying was increased from \$300 to \$400. Dave will check to see if that amount exceeds our allowable political expense limit with the IRS. Kathy S. indicated that she has the new brochures ready to print so \$500 was added to the budget. The Chapter Project line items were left intact as Townsend may come in with a request later this winter. Other changes were discussed over the course of the meeting and approved. Jenny will send out corrected e-mail copies.

### **Newsletter Editor Report-Caroline Kurtz**

Articles are due by March 10. The Newsletter needs more plant natural history articles and Caroline may not know where to look for them. Peter suggested that each Chapter send Caroline a list of potential writers and topics so she has a list. Dave will send the Chapter Presidents an e-mail.

The Montana State Library contacted Kathy L. about getting rid of its complete collection of *Kelseya* hard copies. Bob and Peter are making PDFs out of past copies of the *Kelseya* to archive for the website. Bob will temporarily keep the collection. Cathie will check to see if the MSU Library Archives wants them. If not, Patrick will keep them.

Cathie J. and Caroline will report at the next meeting on how the electronic copies of the Newsletter and membership numbers have affected Newsletter costs. It appears from the budget that the electronic option has not reduced the total Newsletter costs. The Board discussed when to release hard copies of the Newsletter and when to release the electronic version to members. The Board decided to send out the electronic version as soon as Cathie J. receives it.

### **Membership Committee Report – Cathie Jean**

MNPS has 670 members (not counting exchange); 538 membership households of which 212 of those are getting electronic copies of the Newsletter. The rest (326) of the membership are getting hard copies. Patrick will search the records to try and fill in some blanks on membership over time for Cathie J. Cathie discussed her information security plan for membership data. She will send out new member reports quarterly. She will send Chapter membership reports out two times a year. She will send out the statewide report once a year. She will revise the plan and get it to add to the Policy and Procedures Manual. Dave will update the Record Retention Plan to include membership data.

Funding for activities of the At-Large Representatives was discussed. The Board approved a line item for \$300/year (\$150 to each representative) in the budget so the reps have money to pay expenses for organizing field trips, renting meeting rooms, paying for mileage, etc.

### **Webmaster's Report – Bob Person**

Bob has fixed the many problems with links, etc. resulting from updating the server.

### **2013 Annual Meeting Update – Kathy L. for the Kelsey Chapter**

The meeting will be at Camp Rotary in the Little Belts from July 5-7, 2013. The facility rents for \$1,200. Short-styled Columbine will be the featured plant. Kathy will contact Western States Insurance for the needed insurance which should cost about \$260 for the event. Clark Fork passed the notebook Tupperware package to Kathy. Kathy will review the old notebooks, eliminate unnecessary information, and put together a smaller electronic package of needed information for Chapters organizing the annual meetings.

The Chapter is considering some potential educational workshops at the meeting. Two ideas came up during the meeting: Claire Beelman or Dee Blank doing a macrophotography workshop and Matt Lavin doing a grass identification workshop.

### **Ad Hoc Committee Reports**

#### **Nominations**

The offices of President, Treasurer, and Western Representative at-Large are up for election. Peter indicated that Jenny may split up the Treasurer's duties with someone else. Dave Hanna, Karen Shelly, and Anne Garde will be the nominating committee. Dave would like not to run again for President.

#### **Awards**

Peter and Kathy L. will coordinate the awards committee.

### **Standing Committee Reports**

#### **Small Grants Committee – Dave Hanna for Linda Lyon**

Linda sent in an e-mail report. The proposed deadline for submissions will be in mid-February before the next Board Meeting in March. The two garden projects approved last year are done. The Board decided to leave the annual Small Grants Budget at \$2,000. If not enough quality proposals are received the committee does not have to spend it all.

#### **Conservation Committee – Peter Lesica**

The Plant Conservation Conference will not be held in 2013. The 2014 conference is proposed as a joint conference with Audubon on conservation of wetlands. The last day will include species of concern threat assessment and IPAs similar to the last conference.

Peter is working on a letter to the Department of Agriculture Agricultural Research Service (ARS) with other native plant societies. ARS should stop bringing in plants from Asia or use the same protocol as used to introduce biocontrols.

Peter discussed a letter received from the National Park Conservation Association (NPCA) about supporting the value of National Parks for the 100<sup>th</sup> anniversary in 2016. The Board approved Dave sending in a form that supports the NPCA statement of joint principles.

### **Landscape/Revegetation/Publications – Kathy Settevendemie**

New MNPS brochures are ready to print. Kathy has given up on a native garden contest. The Board discussed possibly looking for funding to reprint Kathy's Native Plant landscaping booklet produced in conjunction with the MT Nursery and Landscape Association (MNLA). Patrick and Kathy S. will try to find sponsors.

### **Other Business**

#### **Flora of Montana**

Marketing of the book was discussed. That is the publisher's responsibility.

#### **Plant Hunters of Montana**

Peter discussed an old book on botanists of the Pacific Northwest that has never been completed. Peter would like to get it published for the Montana botanists. Board members will try to come up with potential funders of such a project.

#### **FNA Bryophyte Illustrations**

The Board discussed the project and voted to spend \$400 to pay for 2 illustrations in the book. Joe Elliot will be contacted to suggest the two Montana species. The MNPS will receive credit for helping with the cost of publication of the book and receive copies of the two illustrations which will be auctioned off at an annual meeting.

#### **Phenology Calendar Project**

A proposed phenology calendar project was reviewed and rejected by the Board.

### **Areas-at-Large**

#### **Eastern-at-Large – Dave Shea**

Dave Shea was a write-in candidate for the spot and has accepted. Dave Hanna will get his bio in the next *Ke/seya*. Dave will let him know he has some money to organize some events for eastern-at-large members.

#### **Western-At-Large – Judy Hutchins (absent)**

Judy and Peter did a trip in 2012 to a fen lake near Troy. Ten people showed up and they saw a rare fern and some sundews.

## **Chapter Reports**

### **Calypso Chapter – Dave for Linda Lyon**

Linda sent Dave an e-mail listing the activities they have planned.

### **Clark Fork Chapter – Anne Garde**

Anne Garde and Madeline Mazurski are co-presidents. Anne listed their activities: recovering from the annual meeting; Claire Beelman and Ken Stoltz did a session on macrophotography and f-stops; Elaine Sutherland on Fire; Christmas Pot Luck; etc.

### **Flathead Chapter – Jennifer Hintz**

Jennifer reported on their activities: October pot luck; November MPG Ranch restoration; Christmas party; January food forests; April Peter; May Matt Lavin; Whitefish trail; slide files; and webpage.

### **Kelsey Chapter – Kathy Lloyd**

Kathy reported on their activities: October annual meeting planning; November Peter on Utah canyon plants; December Holiday Pot Luck; January Dave H. on RM Front; Larry Evans on mushrooms; February Matt Lavin on Nomenclature; spring Larry Evans on mushrooms..

### **Maka Flora – Libby Knots**

The Chapter is going to concentrate on documenting more native plants in eastern Montana.

### **Valley of Flowers – Joanne Jennings**

Activities include: September planning meeting; October Stuart Jennings on mine reclamation plants; November Yellowstone flora aps; December pot luck; January Peter Biogeography of MT; next annual meeting in Luccock Park south of Livingston.

### **Wrap Up – Dave Hanna**

The Board reviewed and approved all the proposed changes to the budgets and Jenny T. will send out revised copies to all.

Dr. John Rumely passed away and the memorial service will be in Bozeman at Pilgrim Congregational Church November 3 in the early afternoon. Patrick will put something in the next *Kelsey*.

### **Board Meeting 20121027final.doc**